

Starting Your Coaching Business Checklist

- I have spoken to a financial advisor (accountant, financial planner, attorney or consultant) to find out which entity type is best for my situation.

- I have chosen a name that I want to use in business. I have checked the [National Trademark Database](#) to make sure there is not already a trademark for that name in the same or similar industry.

- I have filed the necessary paperwork if I plan on forming a corporation, an LLC, or if I choose to use a DBA.

- I have created a partnership agreement with my partner if I plan on being in a partnership.

- I have opened up a business bank account to keep my finances separate.

- I have liability insurance for my business.

- I have selected a software program to keep accounting records.

- I have selected a method of taking payment, and have opened the necessary accounts.